

# PNC Grow Up Great with Science Program

## Mini-grant Proposal Guidelines

### Requirements:

1. Classroom teachers are eligible to apply.
2. Mini grant proposal must be related to science theme of the season.
3. The grant proposal must show how the money will be used to benefit students and extend into the home setting.
4. The mini grant guidelines will be introduced at initial teacher workshops.
  - a. Fifteen grants of a maximum \$250 will be accepted in Fall and another fifteen grants in Spring.
  - b. If money from the previous period remains, it will be rolled into the next mini grant proposal cycle.
  - c. Teachers may submit one mini-grant proposal in each cycle. The mini grant selection committee will take into account an equitable distribution of grant awards for qualified proposals.
5. Deadline to submit mini grant proposals is: Fall: Sept. 7; Spring: Feb. 26
6. The mini grant proposal will include three to four pages:
  - a. Cover page that includes: teacher name, classroom location, and contact information (Page 1).
  - b. Mini grant proposal description (not to exceed 2 pages or about 1200 words) that includes:
    - i. Student science learning objectives that the project will address.
    - ii. Teaching methods and classroom activities that will be used to help students attain proficiency in the science learning objectives.
    - iii. Assessment strategies that will be used to measure the student's attainment of the science learning objectives.
    - iv. Budget that shows how the money will be used.
  - c. Email of support from site supervisor (Page 4).
7. The complete mini grant proposal will be submitted by email to:
8. Mini grant proposals received by the deadline will be forwarded to a review team of four people that consists of: Chair: PIC Headstart Coordinator; and three members of the PNC Grow Up Great with Science Steering Committee with representation from each partner organization if possible.
9. Teachers will be informed of their mini grant proposal status as soon as possible after the review committee has considered the proposals.
10. Funds should be spent by the end of the season when the mini-grant was awarded. Unused funds will be recycled into the next round of mini-grants.